

REF

* office use only

40th CAERWYS AGRICULTURAL SHOW Saturday 11th June 2022

Outside Trade Stand, Food Fair Marquee, Craft Marquee & Charity Stand

Application Form

Name:
Address:
Telephone No:
Email Address:
Description of stall
Website/Twitter/Facebook Page:

Please indicate your area requirements below;

<i>Outside Trade Stand Space</i>	<i>Area booked must include guy ropes, tow bars etc.</i>
3 metres x 4.5m	Cost £45.00 <i>if booked before 31/03/2022</i> £40
4 metres x 4.5m	Cost £60.00 <i>if booked before 31/03/2022</i> £50
6 metres x 4.5m	Cost £70.00 <i>if booked before 31/03/2022</i> £60
9 metres x 4.5m	Cost £105.00 <i>if booked before 31/03/2022</i> £95
Above 9 metres	Please contact Trade Secretary for a costing

<i>Food and Craft Fair Marquee Space</i>	
6ft space including a trestle table Chairs £3.00 each	Cost £60.00 Early bird £55 <i>if booked before 31st March 2022</i>
12ft space including 2 trestle tables	Cost £90.00 Early bird £80 <i>if booked before 31st March 2022</i>
In the Marquee there are power points available (up to 500 watts load) £25.00 please specify load requirement	If you have any other requirements, please contact the Trade Secretary Tel: 07878755868 9am – 5pm only Mon - Fri

<i>Free Outside Charity Stand</i>	
All charity stalls will be allocated the space of a small domestic sized gazebo. Please note: There is NO parking for vehicles on the field, you must use the exhibitor's car park	

Hire of 6ft trestle table £10.00 each	How many required?
Risk Assessment (form attached) completed and enclosed	YES / NO
Any Additional Information:	
Each booking includes two entry tickets ONLY. Additional passes must be paid for in advance or on the day.	

I/We agree to be bound by the conditions set out in this form, the accompanying information document and the general conditions as set out in the show schedule.

Signature: Date:

Please send completed application forms to:

**Trade Secretary
Caerwys Show
c/o Ty Ucha, Caerwys, Nr Mold,
Flintshire
CH7 5BQ**

ALL Stands and Marquee Tables MUST be paid for in ADVANCE. See below for methods available

PAYMENTS MAY BE MADE BY THE FOLLOWING MEANS:

Direct Bank Payment:

Sort Code 40-24-27 A/c Number 11029231 Caerwys Agricultural Show

By Credit/Debit Card PLEASE CONTACT THE TRADE SECRETARY FOR DETAILS

By Cheque. POST TO THE ADDRESS ABOVE ensure your stand /name is quoted

All further enquiries to: trade.caerwysshow@gmail.com

For Office Use:

Date Received	Amount Paid
	Method

CAERWYS AGRICULTURAL SHOW Saturday 11th June 2022

TY UCHA FARM, PEN-Y-CEFN, CAERWYS CH7 5BQ

Terms and Conditions for Trade Stand holders and Exhibitors

All outside pitches are approximately **4.5 m** deep, stands in the marquee have ample depth for standing space behind the stall. Charity stalls will only be allocated the size of a small domestic sized gazebo . **No Additional space will be allocated**

Trade stand holders and Exhibitors must read and comply with all show conditions as set out in the show schedule. They are also required to read and adhere to the show Health & safety policy and to complete and return the attached risk assessment with their application form.

Intoxicating liquor may not be sold or raffled without prior permission. The Exhibitor shall be responsible for obtaining such licence / temporary events notice as may be needed for the sale or supply of intoxicating liquor or otherwise and for the observance of the same. Copies of all permissions must be lodged with the Trade Stand Secretary prior to the Show.

Caerwys Agricultural Show will not be responsible for any loss or damage sustained by ourselves howsoever such loss or damage may be sustained, and we undertake to indemnify the show against any such claim by any 3rd party arising directly or indirectly out of our presence on the showground.

In the interests of animal safety, aircraft, drones, kites, balloons etc. are prohibited in the immediate proximity of the show and car parks except where prior permission has been obtained from Caerwys Show committee.

The sale of Cap guns, BB guns, laser guns, laser pens and explosive devices is prohibited. Caerwys Agricultural Show requires that where trade stand holders provide food and drink, they should hold a valid current basic food Hygiene Certificate.

Please Note: The Committee, its officers or servants shall not be responsible for any accident, damage, loss, however caused, that may occur to any Exhibitor, or his servant, or to any article, animal or property brought into the Showground, or while entering or leaving the said Showground. Each exhibitor shall be solely responsible for any loss, injury or damage that may be done to, or occasioned by, or arising from, any machinery or other article, or any animal or property exhibited by him, and it is a condition of entry that each Exhibitor shall indemnify and hold harmless the Society from and against all actions, suits, expenses and claims on account or any such damage or injury.

19.01.22

Caerwys Agricultural Show - Risk Assessment Form

Please answer the questions below by putting a tick in appropriate box. This form must be completed by all exhibitors and returned with your trade stand or catering tender application. Also note that some questions ask you to provide evidence of your answers. This does not have to be sent with your risk assessment, but must be available on your Trade stand for inspection throughout your attendance at the Show.

Company / Trading

Name: _____

Contact Name: _____ **Tel:** _____

Address: _____

Postcode: _____ **Email:** _____

A. Insurance			
Do you hold Public Liability Insurance to cover your attendance at the Show? (Copies of which must be available for inspection during the Show)	Yes	No	N/A
B. Reducing the risk of fire			
Has any portable electrical equipment been portable appliance (PAT) tested by a competent person in the last year? (Evidence may be requested).	Yes	No	N/A
Have you identified ignition / heat sources and ensured that these are kept away from all flammable / combustible materials?	Yes	No	N/A
Are you aware that petrol generators are not permitted on the Showground?	Yes	No	N/A
C. Gas and gas appliances (including your caravan if located on the Showground)			
Do you have an inspection / gas safety certificate, from someone who is Gas Safe Registered, for the appliances and pipework and are all hose connections made with "crimped" fastenings rather than jubilee clips? (Evidence may be requested).	Yes	No	N/A
D. Fire detection, preventing fire spread and firefighting (including your caravan if located on the Showground)			
If staff sleep in / near the stand / unit, is there a working smoke detector and a clear exit route maintained?	Yes	No	N/A
Have you identified combustible materials that could promote the spread of fire beyond the initial ignition point and reduced the chance of them being involved in an accident, e.g. paper, cardboard, bottled LPG?	Yes	No	N/A
Will you have sufficient bins for refuse or suitable arrangements to prevent an accumulation of refuse?	Yes	No	N/A
Are the structure, roofing, walls, linings and fittings of your stand / unit flame retardant? (Evidence may be requested).	Yes	No	N/A
Do you have appropriate fire extinguishers / fire blankets available that have been tested within the last year? (Evidence may be requested)	Yes	No	N/A
Are staff within the stand / unit familiar with the basic operating instructions for the fire extinguishers / fire blanket?	Yes	No	N/A

E. Emergency escape			
Will staff be aware of what to do in the event of a fire, how to raise the alarm, evacuate the stand / unit and the exit locations?	Yes	No	N/A

Do you ensure your stand / unit never becomes overcrowded to guarantee the safe escape of occupants in the event of a fire?	Yes	No	N/A
Will adequate exits be provided for the number of occupants within the stand / unit? Are staff & customers able to evacuate easily if the normal exit was blocked due to fire?	Yes	No	N/A
Will the available exits be unobstructed and unlocked always the stand / unit is in use?	Yes	No	N/A
Where necessary, will there be sufficient directional signs indicating the appropriate escape route and do they comply with current regulations?	Yes	No	N/A
If normal lighting failed, would the occupants be able to make a safe exit? (Consider daylight, streetlights, back up lighting, torches)	Yes	No	N/A
F. Other risks			
Are you aware that you must NOT stock or sell certain items, as listed under banned items in the Trade Stand Regulations (Chinese lanterns, Catapults, crossbows, firecrackers, caps, stink bombs, balloons)	Yes	No	N/A
Have you completed a risk assessment covering the set-up, use and take-down of your Trade stand, e.g. the use of banksmen alongside large vehicles, certification for lifting equipment, management of slips, trips and falls etc. (Evidence may be requested)?	Yes	No	N/A
Do you have procedures to ensure that no equipment, e.g. telehandlers or flagpoles, comes into contact with the overhead power lines on some parts of the Showground (the Trade Stand Officer will be able to advise if your stand is close to overhead power lines)?	Yes	No	N/A
Do you intend to sell Alcohol?	Yes	No	N/A

I/We hereby agree to have all the above-mentioned documentation available on our stand for inspection, and will ensure that our contractors and staff attending the Show are aware of this requirement.

PLEASE SIGN & DATE BELOW

Signature:

Date:.....