

# 40<sup>th</sup> CAERWYS AGRICULTURAL SHOW

Saturday 8<sup>th</sup> June 2019

## TENDER TO PROVIDE CATERING PROVISION

Trading Name:.....

Contact Name:.....

Address : .....

Telephone No : .....

Email Address :.....

Website Address :.....

Details of provision that you will be selling (e.g. hotdogs, burgers, donuts, tea, coffee, etc)  
Please be aware only items listed will be permissible to be sold on show day.

.....  
.....  
.....

Tender Price for 8<sup>th</sup> June 2019 .....

Please list any shows or events that you have attended previously:

.....  
.....

Do you hold a current hygiene certificate? Please give details:

.....  
.....

Do you have public liability insurance?      YES / NO

Please attach copy of public liability insurance with this form:

.....

**Please indicate your current Hygiene rating. (this must be displayed on the catering unit on the day of show)**

.....

**Size of space required for catering unit:**

.....

**Any further details that you would like to include with this tender:**

.....

.....

**Please include a current price list and if available a photograph of your stall.**

I/We understand that Caerwys Agricultural Show will not be responsible for any loss or damage sustained by ourselves howsoever such loss or damage may be sustained, and we undertake to indemnify the show against any such claim by any 3<sup>rd</sup> party arising directly or indirectly out of our presence on the Showground. I/We agree to be bound by the conditions set out in this form and the general conditions as set out in the show schedule. I/We also understand that all documents listed above will need to be shown to the Trade Secretary along with a copy of a risk assessment prior to commencement of show.

**You must return this form by 28<sup>th</sup> February 2019 for your tender to be considered.**

**To: Mr Philip Walker  
Ty Ucha, Caerwys, Nr Mold,  
Flintshire  
CH7 5BQ**

**Or email to: [trade.caerwysshow@gmail.com](mailto:trade.caerwysshow@gmail.com)**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please Note:** Caerwys Show Committee, its officers or servants, shall not be responsible for any accident, damage or loss, however caused, that may occur to any exhibitor/participator/competitor or his/her servants, or to any animal, article or property brought into the showground. Each exhibitor/participator/competitor shall be solely responsible for any loss, injury or damage that may be done to, or occasioned by, or arising from, any animal, article or property exhibited or brought onto the showground by him/her, and shall indemnify and hold harmless the Show Committee from and against actions, suits, expenses and claims on account of, or in respect of, any such damage and injury which may be caused or occasioned.

# Caerwys Agricultural Show - Risk Assessment Form

Please answer the questions below by putting a tick in appropriate box. This form must be completed by all exhibitors and returned with your trade stand or catering tender application.

Also note that some questions ask you to provide evidence of your answers. This does not have to be sent with your risk assessment, but must be available on your Trade stand for inspection throughout your attendance at the Show.

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Tel:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_ **Email:** \_\_\_\_\_

<b>A. Insurance</b>			
Do you hold Public Liability Insurance to cover your attendance at the Show? <b>(Copies of which must be available for inspection during the Show)</b>	Yes	No	N/A
<b>B. Reducing the risk of fire</b>			
Has any portable electrical equipment been portable appliance (PAT) tested by a competent person in the last year? <b>(Evidence may be requested).</b>	Yes	No	N/A
Have you identified ignition / heat sources and ensured that these are kept away from all flammable / combustible materials?	Yes	No	N/A
Are you aware that petrol generators are not permitted on the Showground?	Yes	No	N/A
<b>C. Gas and gas appliances (including your caravan if located on the Showground)</b>			
Do you have an inspection / gas safety certificate, from someone who is Gas Safe Registered, for the appliances and pipework and are all hose connections made with "crimped" fastenings rather than jubilee clips? <b>(Evidence may be requested).</b>	Yes	No	N/A
<b>D. Fire detection, preventing fire spread and firefighting (including your caravan if located on the Showground)</b>			
If staff sleep in / near the stand / unit, is there a working smoke detector and a clear exit route maintained?	Yes	No	N/A
Have you identified combustible materials that could promote the spread of fire beyond the initial ignition point and reduced the chance of them being involved in an accident, e.g. paper, cardboard, bottled LPG?	Yes	No	N/A
Will you have sufficient bins for refuse or suitable arrangements to prevent an accumulation of refuse?	Yes	No	N/A
Are the structure, roofing, walls, linings and fittings of your stand / unit flame retardant? <b>(Evidence may be requested).</b>	Yes	No	N/A

Do you have appropriate fire extinguishers / fire blankets available that have been tested within the last year? <b>(Evidence may be requested)</b>	Yes	No	N/A
Are staff within the stand / unit familiar with the basic operating instructions for the fire extinguishers / fire blanket?	Yes	No	N/A

**E. Emergency escape**

Will staff be aware of what to do in the event of a fire, how to raise the alarm, evacuate the stand / unit and the exit locations?	Yes	No	N/A
Do you ensure your stand / unit never becomes overcrowded to guarantee the safe escape of occupants in the event of a fire?	Yes	No	N/A
Will adequate exits be provided for the number of occupants within the stand / unit? Are staff & customers able to evacuate easily if the normal exit was blocked due to fire?	Yes	No	N/A
Will the available exits be unobstructed and unlocked always the stand / unit is in use?	Yes	No	N/A
Where necessary, will there be sufficient directional signs indicating the appropriate escape route and do they comply with current regulations?	Yes	No	N/A
If normal lighting failed, would the occupants be able to make a safe exit? (Consider daylight, streetlights, back up lighting, torches)	Yes	No	N/A

**F. Other risks**

Are you aware that you must NOT stock or sell certain items, as listed under banned items in the Trade Stand Regulations (Chinese lanterns, Catapults, crossbows, firecrackers, caps, stink bombs, balloons)	Yes	No	N/A
Have you completed a risk assessment covering the set-up, use and take-down of your Trade stand, e.g. the use of banksmen alongside large vehicles, certification for lifting equipment, management of slips, trips and falls etc. <b>(Evidence may be requested)</b> ?	Yes	No	N/A
Do you have procedures to ensure that no equipment, e.g. telehandlers or flagpoles, comes into contact with the overhead power lines on some parts of the Showground (the Trade Stand Officer will be able to advise if your stand is close to overhead power lines)?	Yes	No	N/A
Do you intend to sell Alcohol?	Yes	No	N/A

I/We hereby agree to have all the above-mentioned documentation available on our stand for inspection, and will ensure that our contractors and staff attending the Show are aware of this requirement.

**PLEASE SIGN & DATE BELOW**

**Signature:** .....

**Date:** .....